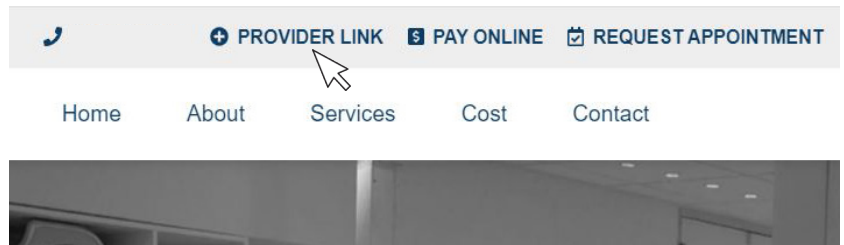


Step 1 **GETTING STARTED**

Click Provider Link on our website.
Here you will see links for the user guide & option to request access if you do not already have an account.



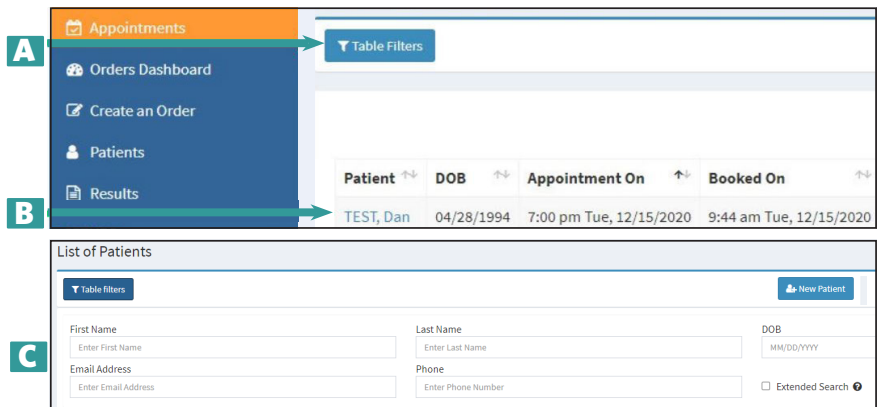
Step 2 **ACCESSING PROVIDER LINK**

If you already have an account, enter your email and password to log-in.



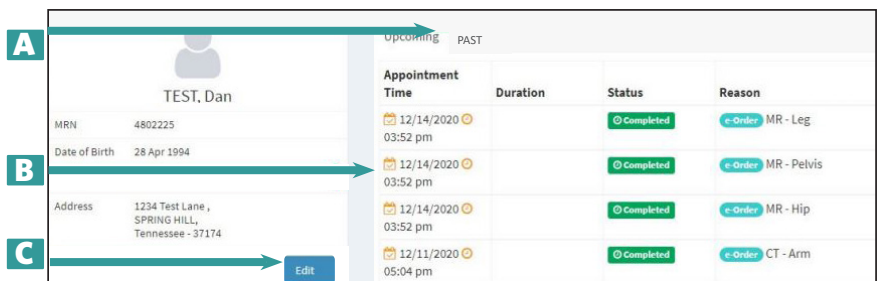
Step 3 **PATIENT SEARCH**

- A) Use filters to find patients
- B) Select a current patient by clicking the name in the table below.
- C) Find/Select a patient you have not previously seen by selecting the Extended Search option.



Step 4 **APPOINTMENTS**

- From the patient profile you can:
- A) View past appointments
 - B) View upcoming appointments
 - C) Update demographics



Step 5

ORDERS DASHBOARD

- A) Use filters to find patients
- B) Click green tabs to view results of study
- C) View pending studies (gray tabs)
- D) Click patient name for appointment details

Study Actions: [Edit Unscheduled Orders](#) [View Order Detail](#) [Self-Schedule \(coming soon!\)](#) [Cancel Order](#)

Step 6

CREATE AN ORDER

- A) Select provider
- B) Search/Select patient
- C) Select Reason for Exam
- D) Complete order details (top to bottom)
- E) Upload clinical documents
- F) Add additional procedures
- G) Submit Order

Step 7

RESULTS

- A) Search & Filter
- B) Export tools
- C) Adjust visible columns
- D) View report
- E) View images

From the results window you can:

- F) Download a PDF of the report
- G) Print

RESULTS IMAGE VIEWER

- Link Options
- Localizer Lines
- Annotation ROI
- All-in-one Tool
- Toggle Tool
- Cine & Stack
- Reset Display Parameters
- Measurement Tool
- Cobb Angle
- Image Orientation
- Zoom
- Online Help
- Viewer Options
- Pan
- Print Reports
- Save Series
- Text & Annotations
- Window Options
- Edit Annotation